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**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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NURSING HOME ADMINISTRATOR EXAMINING BOARD

Room 121C, 1400 East Washington Avenue, Madison, WI

Contact: Tim Wellnitz (608) 261-4486

Thursday, December 8, 2005

9:00 A.M.

CLOSED SESSION – Screening Committee – Screen Informal Complaints – Mary Ann Clark, Jerry Schallock and Division of Enforcement Staff

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda
- B. Approval of Minutes (September 8, 2005)
- Administrative Report - Tim Wellnitz, Bureau Director
- C. Hotel Policy 2006
- D. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

Presentation of Proposed Stipulations by Division of Enforcement or any Submitted after Printing of the Agenda

- Gary G. VandenHouten 02 NHA 034, 03 NHA 009 and 03 NHA 014

Travel

NAB 2006 Annual Meeting, June 7-9, 2006, San Diego, CA (*motion to nominate delegate*)

Legislative/Administrative Rules Update

- E. Consideration and Approval of Draft of Proposed Administrative Rules Relating to Continuing Education Requirements
- F. Consideration and Approval of Draft of Proposed Revisions to Ch. 456, Wis. Stat.
- G. Update and Discussion on Senate Bill 312

Examination/Education

- H. Item Review/Report on State Examination – Darwin Tichenor
- Endorsement Agreement

- I. NAB NHA Licensure Endorsement Agreement and Criteria

NAB (*National Association of Boards of Examiners of Long Term Care Administrators*)

- J. (FYI) Fiscal Year 2006 Proposed Budget

Division of Enforcement – Enforcement Priorities

New Business

Board Member Activity

Visitors Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.

Monitoring Report or any submitted after mailing of Agenda

Case Closings and Case Status Report or any submitted after mailing of Agenda

Deliberation on Proposed Stipulations or any signed after mailing of agenda

- K. Deliberation of proposed stipulation – Gary G. VandenHouten – 02 NHA 034, 03 NHA 002, and 03 NHA 014 – Case Advisor – Jerry Schallock

Deliberation on Proposed Administrative Warnings or any received after printing of agenda

Proposed Decision or any signed after printing of agenda

Deliberation on Disciplinary Actions signed after printing of agenda

Petitions for Rehearing received after the mailing of agenda
Request for Class 1 Hearings or any requested after printing of agenda
Application Review or any submitted after printing of agenda
Reinstatement Requests or any submitted after printing of agenda
Examination Issues

L. Item Review/Report on State Examination – Darwin Tichenor
Consulting with Legal Counsel

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD
ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS
CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL
DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION
TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.